

**Village of Cayuga Heights
Meeting of the Board of Trustees**

Present: Mayor Gilmore, Trustees Andolina, Bors, Riesman, Supron and Szekely, Supt. Cross, Ass't Supt. Frisbie, Chief Boyce, Treasurer Silber, Fire Chief Tamborelle, Clerk Manning

Absent: Trustee Donner

Others: Sarah Hatcher, Linda Bors, Mindy Mindlin, Carol Schiffman

Mayor Gilmore called the meeting of the Board to order at 12:04 pm.

Trustee Riesman introduced Rolf Pendall, a Cornell University professor in City and Regional Planning who spoke about a Comprehensive Plan for the Village and how his City and Regional Planning fall semester class could aid the Village in drafting a plan. The Village would be the subject of Prof. Pendall's fall semester class, entitled "Intro to Land Use" is typically a class of 5-7 students. Students would need to conduct interviews of the staff and residents. Some of the issues the class would identify are:

- What the community is like now and where it has changed
- Develop goals, plans, actions and objectives of the Village of Cayuga Heights
- Create a broad value based statement important to the community
- Create a policy framework
- Spot trends
- Coordinate government activities within the Village and among government entities
- Identify the impact of demographic change in the Village of Cayuga Heights
- Identify the position of the Village in relation to the Tompkins County and Town of Ithaca plans.
- Protect the Village against negative impacts of surrounding entities

The only cost involved would be what the Village wished to do for the end result.

Prof. Pendall summed up the process as follows: The Village is the subject of the class. The Village is provided with information that we don't presently have, which is a good place to start. The Village gets the information and uses it as a base to move forward toward a Comprehensive Plan.

Various specific questions regarding the Village of Cayuga Heights were asked and answered. The Trustees will discuss this and Trustee Riesman will contact Prof. Pendall soon, as he is starting his plans for his fall semester.

The Trustees thanked Professor Pendall for his time and detailed explanation.

Report of the Treasurer

Treasurer Silber reported that he is concerned about pension costs. There was a \$145,000 increase this year from last year pension costs. He also requested the board to approve correction of salaries in the budget to correct rounding errors as follows:

Motion by Trustee Andolina Seconded by Trustee Bors

Move to pass Resolution 6496-A approving the change in the VCH Official Salary and Wage Schedule FY10 as follows:

J. Frisbie from \$1095.03/week to \$1095.00/week
J. Silber from \$1317.56/month to \$1318.00/month
N. Manning from \$885.96/week to \$886.00/week
G. Galbreath from \$1410.71/month to \$1411.00/month
Change vehicle allowance for B.Cross from \$100/month to \$23.50/week.

Mayor Gilmore, Trustees Andolina, Bors, Riesman, Supron and Szekely voted YES.

Motion by Trustee Andolina Seconded by Trustee Supron

Move to pass Resolution 6497 approving an additional vehicle allowance for G. Tamborelle from \$100 to \$200/month with the set amount to be revisited with the 2011 budget.

Mayor Gilmore, Trustees Andolina, Bors, Riesman, Supron and Szekely voted YES.

Motion by Trustee Szekely Seconded by Trustee Riesman

Move to pass Resolution 6498 approving the transfers dated 6/8/09 listed below:

From	To
A1990.400 General Fund Contingency	A1410.410 Clerk Contr Exp 760
A1990.400 General Fund Contingency	A1420.410 Attorney Contr Exp 2,440
A3620.100 NYSUFPBC Pers Serv	A1440.100 SPW Pers Serv 2,500
A1620.410 Village Hall Cont Exp	A1620.440 Vil Hall Utilities 60
A3120.110 Police Pers Serv Sworn	A3120.120 Police Pers Serv Non-Sworn 2,000
A3410.480 Fire Rescue Cont Exp	A3410.200 Fire Equipment 1,050
A3410.490 Fire Eqpt Maint	A3410.480 Fire Station Maint 3,350
A1990.400 General Fund Contingency	A3410.480 Fire Station Maint 1,360
A3620.100 NYSUFPBC Pers Serv	A5010.100 Street Admin Pers Serv 500
A1990.400 General Fund Contingency	A5110.100 Streets Pers Serv 6,600
A1990.400 General Fund Contingency	A5110.410 Streets Contr Exp 1,180
A1990.400 General Fund Contingency	A5110.590 Streets Eqpt Maint 570
A1990.400 General Fund Contingency	A5142.490 Snow Eqpt Maint 40
A1990.400 General Fund Contingency	A8020.400 Planning Contr Exp 150
A8510.100 Comm Env Pers Serv	A8160.100 Refuse Pers Serv 2,340
A1990.400 General Fund Contingency	A8160.200 Refuse Eqpt 1,620
A8160.410 Refuse Contr Exp	A8160.460 Refuse Tipping Fees 2,850
F1990.400 Water Contingency	F8320.420 Water Purchase Ithaca 1,220
G1990.400 Sewer Contingency	G8120.410 Sewer Line Contr Exp 300
G1990.400 Sewer Contingency	G8130.490 WWTP Eqpt Maint 2,170

Mayor Gilmore, Trustees Andolina, Bors, Riesman, Supron and Szekely voted YES.

The abstract of vouchers was presented.

**Motion by Trustee Szekely
Seconded by Trustee Bors**

Move to pass Resolution 6499 approving Abstract of Audited Vouchers dated 6/8/09 and any amendments in the amount of \$111,216.45 and instruct the Treasurer to make payments thereon.

Mayor Gilmore, Trustees Andolina, Bors, Riesman, Supron and Szekely voted YES.

Treasurer Silber was asked to summarize all insurances for the trustees for the June 15 meeting.

Report of the Police Chief – Report on file

Chief Boyce presented his report. Questions were asked regarding ICSD liaisons, and high-speed pursuits.

Report of the Fire Superintendent – Report deferred to June 15 meeting.

Report of the Ass't. Supt. of Public Works – Report on file

Ass't. Supt. Frisbie said that storm sewer maintenance started in May. He will put together a time line of road work this summer.

Atty. Johnston is working with the Village with following through regarding two other members of the DPW.

Report of the Supt. of Public Works – Supt. Cross spoke said that the Annual Stormwater Report is completed and presented it to the Clerk for publication on the website and advertise it in the Ithaca Journal Legal Notices. Supt. Cross stated that the Village is a charter member of the Tompkins County Stormwater coalition, and that group coordinates training and outreach functions. They meet monthly and the \$1500 that the Village pays is money well spent on our part. The amount of time spent on the report is minimized by the work already done by that group.

In March, as part of the Annual Reports, Supt. Cross was going to present a zoning and permit report, but was unable to due to time constraints. Does the Board want to see a presentation at a lunch meeting or get a hard copy? The Mayor said that he would like a presentation, but Supt. Cross should send a hard copy first.

At the Zoning Board meeting which was held on June 1, there was a request for two fences adjacent to each other on Lowell Place. The Zoning Board initiated an alternative option...ask the cemetery if they would undertake the project instead of 5 separate

applications from 5 different landowners. The Board advised the two parties to talk to the Cemetery Association to iron out the details.

Report of the Clerk

Clerk Manning reported that the tax bills had been mailed and payments are being received.

Trustee Supron stated that the DRAC proposal to the Board was ready, and wanted to distribute it to the Trustees for them to ponder for a week before releasing it to the public. Trustee Andolina asked what was the down side to releasing it to the public now? If it is discussed at the board meeting the following Monday, and the public will be looking at it for the first time, why not put it out for the public to see now? He proposed that the public get a copy now. All agreed and copies will be put on the window seat in the Village lobby and a link to the report will be put on the website.

**Motion by Trustee Andolina
Seconded by Trustee Szekely**

Motion to adjourn the meeting at 1:40 PM

Mayor Gilmore, Trustees Andolina, Bors, Riesman, Supron and Szekely voted YES.