December 2, 2009
Special Meeting of the Board of Trustees
To Discuss 836 Hanshaw Road Renovation Project

Present: Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely, Treasurer Silber, Chief Boyce, Supt. Cross, Clerk Manning

Others: Larry Sharpsteen, L. Donner, S. Hatcher, M. Mindlin, A. Watkins, J. Robinson

At 9:10 AM, the Mayor opened the special meeting to discuss the proposed Marcham Hall renovations.

Trustee Szekely introduced Josh Robinson, who is writing an article on the history of Marcham Hall for the upcoming issue of the Village Courier.

The Mayor introduced Larry Sharpsteen, who is currently working with Supt. Cross on the building renovation plan.

At this point, Supt. Cross presented a slide show of floor plans, costs, etc. of the proposed plan for the building, but ran into a computer glitch and needed some time to straighten it out. So, Trustee Andolina took this time to speak on a new idea that had come up about renting property at the Corners Community Center on a short term basis. The space discussed was a former dentist office and would accommodate only the Clerk’s office, Supt. of PW, Treasurer and Mayor’s office. Both Trustees Andolina and Riesman met with Tim Ciaschi to look at the space, then called Clerk Manning and Supt. Cross to take a look. They all then looked at the spare offices at Neil Olver’s building.

The Mayor discussed the pros and cons of separating the Police Department from the Village Administration. Trustee Andolina spoke about the economic climate now vs. how it might change five years from now. Treasurer Silber expressed concern that once momentum on the building stops, it may not pick up again. Also, do we want commercial space in the Corners going to government instead of a business? Trustee Szekely asked if the staff would have to move out of this building when/if we renovated? Larry Sharpsteen said that he is working on a construction sequence that would allow the staff to stay in place.

At this time, Supt. Cross began his slide presentation. Various questions were asked and answered. The Mayor asked Trustees Andolina and Riesman if they wanted to move further on the renting plan. They said they just wanted to put it out there for the trustees to think about, and now that it is out there, no further action is needed unless the trustees want to move forward on it. Trustee Supron asked what would be the next step. The Mayor answered that the Board should consider the two floor plan, while Supt. Cross address adding more space to the Clerk’s office, and perform a needs assessment for each department. The question was asked if the Board needed to hold a public hearing. Treasure Silber said that there was no specific action that required a public hearing as one
was already held with the previous plan. The building is to What the Board needed to do now was authorize a design for a building plan not to exceed a dollar amount, say $25,000, then authorize to go to bid. Trustee Andolina said that he would like a clear grasp of the needs of the space that drive the square footage, which would ultimately drive the size of the facility. Supt. Cross asked the Board for a number (cost) that they would be comfortable with and Trustee Riesman said that she didn’t want to fit a building to a number. Cross reiterated that he needs a number to help him move forward. On that topic, the trustees discussed Supt. Cross doing the work on this project. They requested an estimate of his time and the cost so they could see if it is worth hiring someone to actually do the work. Their concern is the time that he would be away from his regular duties by working on the building project.

Motion by Trustee Riesman
Seconded by Trustee Supron

Move to pass Resolution xxxx adjourning the meeting.

Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely VOTED YES