

**Village of Cayuga Heights
Meeting of the Board of Trustees**

Present: Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely, Supt. Cross, Fire Supt. Tamborelle, Chief Boyce, Treasurer Silber, Supt. Cross, Ass't. Supt. Frisbie, Clerk Manning

Others: Sarah Hatcher, Jim Steinmetz, CHPD, Attorney Laurie Johnston, James LaVeck, Eric Huang, Jenny Stein

Mayor Gilmore called the meeting of the Board to order at 12:00 noon.

The minutes of February 8 were presented for approval.

**Motion by Trustee Szekely
Seconded by Trustee Bors**

Move to approve the minutes of February 8, 2010 with corrections as noted.

**Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely
Voted YES.**

The minutes of the Special Meeting on February 24, 2010 were presented for approval.

**Motion by Trustee Riesman
Seconded by Trustee Supron**

Move to approve the minutes of February 24, 2010 as presented.

**Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely
Voted YES.**

Report of the Treasurer – Treasurer Silber distributed the annual audit for the Village. He asked for a resolution accepting the audit.

**Motion by Trustee Supron
Seconded by Trustee Andolina**

Move to pass Resolution 6614 accepting the audit of the Village of Cayuga Heights of 2009 performed by CDLM.

**Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely
Voted YES.**

Treasurer Silber stated that budget material will be distributed to the Board at the March 16 board meeting. The treasurer stated the Board that the Village has incurred several computer system compromises lately. He reminded the Board that if the Village used outside contractors to repair the computer system, it would be very costly to the Village; however, Treasurer Silber does this work which takes up a great amount of his time. He will be sending all Village computer users a memo outlining various precautions that should be taken while on Village computers. Language for the memo on computer usage should be discussed at the March 16 Board meeting. Trustee Szekely asked if the Police Department has been compromised. Silber stated that the computer system has many layers of protection, but he will check it to be sure all is ok.

The transfers were then presented to the Trustees for approval as follows:

**Motion by Trustee Bors
Seconded by Trustee Donner**

Move to pass Resolution 6615 approving the transfers as follows:

From:		To:		Amount:
A1990.400	General Contingency	A1420.410	Attorney Contr Exp	15,000
A1990.400	General Contingency	A1620.410	Village Hall Contr Exp	2,000
A1990.400	General Contingency	A1620.450	Buildings: 825 Hanshaw	1,000
A8160.200	Refuse: Eqpt	A1640.410	Cent Gar: Contr Exp	4,000
A5142.100	Snow: Pers Serv	A5142.150	Snow: Pers Serv-OT	5,000
A1990.400	General Contingency	A5142.410	Snow Contr Exp	12,000
A8160.200	Refuse: Eqpt	A5142.490	Snow: Eqpt maint	8,000
A1990.400	General Contingency	A9050.800	Emp Ben: Unemployment	10,000
A8160.200	Refuse: Eqpt	A8560.400	Comm Env: Shade Tree	300

**Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely
Voted YES.**

The abstract of vouchers was then presented for approval.

**Motion by Trustee Bors
Seconded by Mayor Gilmore**

**Move to pass Resolution 6616 approving the Abstract of Audited vouchers dated
3/8/10 in the amount of \$106,413.37 and instruct that the Treasurer make payments
thereon.**

**Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely
Voted YES.**

**Motion by Trustee Donner
Seconded by Trustee Bors**

Move to enter into Executive Session at 12:30 PM to discuss labor negotiations and related employee wages.

Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely Voted YES.

**Motion by Trustee Supron
Seconded by Trustee Bors**

Motion to exit Executive Session at 1:20 PM.

Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely Voted YES.

**Motion by Trustee Riesman
Seconded by Trustee Donner**

Move to pass Resolution 6617 moving the April Organizational Meeting from April 5 to April 12, 2010 at 7:00 PM.

Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, Supron and Szekely Voted YES.

Report of the Ass't. Supt. Public Works – Report on file. Mayor Hartill of the Village of Lansing expressed his thanks to the DPW for their help during Lansing's recent equipment breakdown. The snow clearing in our Village during the recent snow storm was very impressive. Ass't. Supt. Frisbie reported that 62 applications were received for the position of MEO, 10 were interviewed, and one was selected. Frisbie will ask for a resolution to hire this applicant at the next board meeting.

Report of the Mayor – Mayor Gilmore reported on the Warren Road Sewer District contract. The changes that were made from the last time the Board saw the contract only had to do with how the Village of Lansing collects revenue for the Town of Lansing sewer district. The changes had nothing to do with the Village of Cayuga Heights. Therefore, the following resolution was offered:

**Motion by Trustee Szekely
Seconded by Trustee Riesman**

Move to pass Resolution 6618 authorizing the Mayor to sign the Revised Proposed Agreement on behalf of the Village of Cayuga Heights in the form presented to the Village Board of Trustees.

Agreement Approval Resolution (03-08-2010)

WHEREAS:

A. The Village of Cayuga Heights has for many years operated a wastewater treatment plant and sewer collection system for the benefit of its property owners and residents; and

B. The Village of Lansing owns and operates a sewer collection system for the benefit of its property owners and residents which system connects to the Village of Cayuga Heights system pursuant to separate agreements between the Village of Lansing and Village of Cayuga Heights for the receipt, transportation and treatment of wastewater from the Village of Lansing sewer system; and

C. The Town of Lansing has formed a sewer district known as the “Town of Lansing Warren Road Sewer District Extension,” (the “District”) (i) is constructing, at its own cost and expense, a sewer collection system, including manholes, pump station(s) and other appurtenances within the District, (ii) is proposing to enter into an agreement with the Village of Lansing to connect the District sewer collection system to the Village of Lansing sewer collection system at approved location(s) for transportation of its wastewater to the Village of Cayuga Heights Wastewater Treatment Plant, (iii) is proposing to enter into an agreement with the Village of Cayuga Heights providing that the Village of Cayuga Heights will receive, transport and treat wastewater from the District at the Village of Cayuga Heights Wastewater Treatment Plant; and (iv) is proposing that the District would pay fees to the Village of Cayuga Heights and the Village of Lansing related to such agreements for the receipt, transportation and treatment of District wastewater; and

D. The Village of Cayuga Heights, Village of Lansing and Town of Lansing (on behalf of the District), together with their respective engineering consultants and other parties deemed appropriate, have separately and jointly considered, evaluated and discussed additional arrangements and contractual terms pursuant to which the Village of Lansing would receive and transport wastewater from the District to the Village of Cayuga Heights sewer system, the Village of Cayuga Heights would receive, transport and treat wastewater from the District, and the District would pay fees to the Village of Cayuga Heights and the Village of Lansing related thereto; and

E. The Village of Cayuga Heights believes that it has been and continues to be in the best interests of the Village of Cayuga Heights to accept wastewater from users outside of the Village of Cayuga Heights in order to more efficiently use existing unused capacity at the Village of Cayuga Heights Wastewater Treatment Plant and to derive revenue therefore, and believes that it is in the best interests of the Village of Cayuga Heights, as well as the Village of Lansing and the Town of Lansing, to work together in their efforts to reach an agreement that will enable the parties to permit the Village of Cayuga Heights to receive, transport and treat wastewater from the District; and

F. The Village of Cayuga Heights also has recognized and continues to recognize that such intermunicipal agreements and cooperative efforts are provided for and encouraged under the laws and policies of the State of New York;

G. After extensive efforts, the Village of Cayuga Heights, Village of Lansing and Town of Lansing (on behalf of the District) reached a tentative understanding as to the terms and provisions of a proposed new agreement, a copy of which proposed agreement (the

“Proposed Agreement”) was presented to the Village of Cayuga Heights Board of Trustees for its review, approval and authorization of execution on February 24, 2010, and which Proposed Agreement was approved and its execution by the Mayor authorized by resolution of the Village of Cayuga Heights Board of Trustees dated February 24, 2010; and

H. Following the approval of the Proposed Agreement as aforesaid, revisions were requested by the Village of Lansing, which revisions have been approved by the Town of Lansing and have been incorporated into a Revised Proposed Agreement, a copy of which is annexed hereto; and

I. The Revised Proposed Agreement includes revisions to the original Proposed Agreement which relate solely to payment obligations of the District to the Village of Lansing, and which Revised Proposed Agreement is, in all other respects and, in particular, with respect to the rights and obligations of the Village of Cayuga Heights, unchanged from the original Proposed Agreement; and

J. The Revised Proposed Agreement has been presented to the Village of Cayuga Heights Board of Trustees for its review and approval;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1. The Village Board of Trustees hereby determines, pursuant to Part 617 of the Implementing Regulations pertaining to Article 8 of the Environmental Conservation Law (the State Environmental Quality Review Act [“SEQRA”]), that execution of the Revised Proposed Agreement as provided for herein is a Type II action, constituting “routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment,” and thus may be processed without further regard to SEQRA; and**
- 2. The Village Board of Trustees hereby approves the Revised Proposed Agreement, a copy of which has been submitted to the Board and reviewed at this meeting; and**
- 3. The Village Board of Trustees hereby authorizes the Mayor to execute such Revised Proposed Agreement on behalf of the Village, in the form presented to the Village Board of Trustees, and to take such further action as may be necessary and appropriate to give full force and effect to this resolution.**

**Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, and Szekely
Voted YES.
Trustee Supron Was Absent**

Regarding the SEQR form, we are still waiting for a listing of plants from The Plantations at Cornell.

There was discussion about the Village contracting with Cornell University Department of City of Regional Planning. At this time, the following resolution was offered:

**Motion by Trustee Andolina
Seconded by Trustee Szekely**

Move to Resolution 6619 approving payment of \$12,500 to Cornell University as described in the Memorandum of Understanding between Cornell and the Village of Cayuga Heights to help offset salary and other costs associated with its efforts as it relates to the completion of specific components of a new comprehensive plan for the Village by the Land Use/Environmental Planning/Urban Design field workshop course.

(Copy of MOU on file in Village Clerk's office.)

**Mayor Gilmore, Trustees Andolina, Bors, Riesman, and Szekely Voted YES.
Trustee Donner Voted NO.
Trustee Supron Absent.**

Report of the Police Chief – Report on file. The Chief spoke on updating weaponry in the police department by purchasing 3 rifles at a cost of \$4,035. The type of rifles to be purchased is used at surrounding agencies and this purchase will enable the Village to get in sync with the other agencies in the area. Chief Boyce has met with the Public Safety Committee on this proposed purchase.

**Motion by Trustee Bors
Seconded by Mayor Gilmore**

Move to adjourn the meeting at 1:48 pm.

**Mayor Gilmore, Trustees Andolina, Bors, Donner, Riesman, and Szekely
Voted YES.
Trustee Supron Absent**