

Minutes of the Organizational Meeting  
April 12, 2010

**Village of Cayuga Heights  
Board of Trustees**

**Present:** Mayor Supron, Bob Andolina, Fred Antil, Chris Crooker, Liz Karns, Diana Riesman, Bea Szekely, Supt. Cross, Treasurer Silber, Fire Supt. Tamborelle, Police Chief Boyce, Attorney Marcus, Clerk Manning

**Others:** Sarah Hatcher, Linda Bors, Ron Bors, Lee Donner, David Donner, Steve Supron, Nick Supron, Ben Supron, Frank Collyer, Mindy Mindlin, Leslie Danks Burke, Paul Ginsparg, Alan Vandermark

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Mayor Supron opened the Organizational Meeting of the Board of Trustees at 7:00 PM and opened the Public Hearing on the Budget. Treasurer Silber presented an overview of the budget. There being no comments from the public, the Mayor closed the Public Hearing at 7:05 PM.

Mayor Supron opened the Privilege of the Floor at 7:05 PM.

Alan Vandermark - gave an overview of the TCAT bus route 30 issue, outlining the change from 2 years ago. He asked the Board to continue to look into the issue.

Leslie Danks Burke – also concerned about bus route 30. No one was notified about the route change. Why not just move the route back the way it was.

John Gaunt – is affected by the bus route change. The process was not followed and was flawed. What actions can the Board take? What is within the Village's control? Nothing says children and cyclists are at less risk with this change.

Derek Stewart – takes the bus and drops kids off at CHES. Very busy and adding the bus makes for more confusion. Causes additional problems for safety. Put the bus back where it was. Tell TCAT that the Village and the Board is concerned.

The Public Hearing was closed at 7:20.

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The following yearly organizational appointments were made by the Mayor and confirmed by the Board:

**Motion by Trustee Riesman**

**Seconded by Trustee Andolina**

**Motion to pass Resolution 6632 appointing Bea Szekely as Deputy Mayor.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely**

**VOTED YES**

**Motion by Trustee Szekely**

**Seconded by Trustee Andolina**

**Motion to pass Resolution 6633 appointing Norma Manning as Village Clerk for two official years.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely**

**VOTED YES**

Deputy Clerk Mary Jane Neff's appointment from 2006 will carry through until the Mayor and Trustees review job descriptions.

**Motion by Trustee Andolina**

**Seconded by Trustee Antil**

**Motion to pass Resolution 6634 appointing Jeff Silber as Treasurer for two official years.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely**

**VOTED YES**

Motion by Trustee Andolina

Seconded by Trustee Antil

Motion to pass Resolution 6635 appointing George Tamborelle as Fire Superintendent for two official years.

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely

VOTED YES

Motion by Trustee Szekely

Seconded by Trustee Andolina

Motion to pass Resolution 6636 appointing Barney, Grossman et al as Village attorney for one official year.

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely

VOTED YES

Motion by Trustee Andolina

Seconded by Trustee Szekely

Motion to pass Resolution 6637 appointing Brent Cross as Building Commissioner, Engineer, Zoning Office, Stormwater Management Officer for one official year.

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely

VOTED YES

Motion by Trustee Antil

Seconded by Trustee Szekely

Motion to pass Resolution 6638 appointing Bob Andolina as Acting Treasurer for one official year.

Mayor Supron, Trustees Antil, Crooker, Karns, Riesman, and Szekely

VOTED YES

Trustee Andolina ABSTAINED

Motion by Trustee Andolina

Seconded by Trustee Riesman

Motion to pass Resolution 6639 appointing Andre Bensadoun as Village Forester for one official year.

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely

VOTED YES

Motion by Trustee Riesman

Seconded by Trustee Crooker

Motion to pass Resolution 6640 appointing David Klein as Acting Village Justice for one official year.

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely

VOTED YES

Motion by Trustee Andolina

Seconded by Trustee Szekely

Motion to pass Resolution 6641 appointing Bob Powers as ZBA Member for a term to expire April of 2015.

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely

VOTED YES

Motion by Trustee Andolina

Seconded by Trustee Szekely

**Motion to pass Resolution 6642 appointing Fred Cowett as Planning Board member for a term to expire April 2011.  
Mr. Cowett will resign his position as a Zoning Board member.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, and Szekely  
VOTED YES  
Trustee Riesman ABSTAINED**

**Motion by Trustee Riesman  
Seconded by Trustee Andolina  
Motion to pass Resolution 6643 appointing Sean Cunningham as Alternate on the Planning Board with a term  
expiring April 2011.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely  
VOTED YES**

The Mayor made the following appoints for Village committees and asked the Board to approve same:

**Motion by Trustee Crooker  
Seconded by Trustee Szekely  
Motion to pass Resolution 6644 appointing Trustee Andolina as Chairman of the Public Safety Committee.**

**Mayor Supron, Trustees, Antil, Crooker, Karns, Riesman, and Szekely  
VOTED YES  
Trustee Andolina ABSTAINED.**

**Motion by Trustee Szekely  
Seconded by Trustee Andolina  
Motion to pass Resolution 6645 appointing Trustee Riesman to the Public Safety Committee.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, and Szekely  
VOTED YES  
Trustee Riesman ABSTAINED.**

**Motion by Trustee Riesman  
Seconded by Trustee Andolina  
Motion to pass Resolution 6646 appointing Trustee Szekely to the Public Works Committee.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Trustee Riesman  
VOTED YES  
Trustee Szekely ABSTAINED.**

**Motion by Trustee Szekely  
Seconded by Trustee Andolina  
Motion to pass Resolution 6647 appointing Trustee Crooker to the Public Works Committee.**

**Mayor Supron, Trustees Andolina, Antil, Karns, Riesman and Szekely  
VOTED YES  
Trustee Crooker ABSTAINED.**

**Motion by Trustee Andolina  
Seconded by Trustee Riesman  
Motion to pass Resolution 6648 appointing Trustee Antil to the Public Works Committee.**

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES  
Trustee Antil ABSTAINED.

Motion by Trustee Andolina  
Approved by Trustee Riesman  
Motion to pass Resolution 6649 appointing Ron Anderson to the Board of Directors of Bolton Point Water  
Commission.

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.

Motion by Trustee Andolina  
Approved by Trustee Szekely  
Motion to pass Resolution 6650 appointing Mayor Kate Supron to the Board of Directors of Bolton Point Water  
Commission.

Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.  
Mayor Supron ABSTAINED.

Motion by Trustee Andolina  
Approved by Trustee Szekely  
Motion to pass Resolution 6651 appointing Mayor Kate Supron to the Board of Directors of Tompkins County  
Council of Governments.

Trustees Andolina, Antil, Crooker, Karns, Riesman, and Szekely  
VOTED YES.  
Mayor Supron ABSTAINED.

Motion by Trustee Andolina  
Approved by Trustee Crooker  
Motion to pass Resolution 6652 designating the following:

That the Tompkins Trust Company, Ithaca NY be designated the official depository for Village funds for the 2011  
Fiscal Year, with a maximum deposit of \$4,000,000.

and

That the Clerk be authorized to notify Tompkins Trust Company of the following names to be honored on checks  
for the 2011 Fiscal Year, with two signatures required for each check.

1. Kathryn Supron, Mayor or Beatrice Beach Szekely, Acting Mayor
2. Jeffrey Silber, Treasurer or Robert C. Andolina, Acting Treasurer
3. Norma R. Manning, Clerk

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.

Motion by Trustee Andolina  
Approved by Trustee Szekely  
Motion to pass Resolution 6653 designating the following:  
That the Ithaca Journal be designated the official newspaper for 2011 Official Year.

Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.

**Motion by Trustee Andolina**

**Approved by Trustee Crooker**

**Motion to pass Resolution 6654 setting the date and time for regular meetings of the Board of Trustees to be the 2nd Monday of each month at 7:00 PM. Noon meetings will not be scheduled at this time.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

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Mayor Supron presented the minutes of March 8, 2010 furnished to the Trustees.

**Motion by Trustee Szekely**

**Approved by Trustee Riesman**

**Motion to pass Resolution 6655 approving the minutes of March 8, 2010 as presented.**

**Mayor Supron, Trustees Andolina, Riesman and Szekely  
VOTED YES.**

**Trustees , Antil, Crooker, and Karns ABSTAINED.**

**Report of the Mayor** – Mayor Supron stated the Planning Board should take the lead on the fence ordinance. She will make that request to the Planning Board. Trustees Karns and Crooker asked about timing. Supron said that the Village is under the moratorium until mid June; therefore, the Board would like a written report after the Planning Board’s May 12 meeting in the form of a recommendation to the Board of Trustees. If the recommendation is acceptable, Attorney Marcus can put it into a proposed local law. The trustees would review this at the June board meeting, and schedule a public hearing for the July board meeting. If an extension is needed, Attorney Marcus will discuss the process with the Board.

Supt. Cross informed the Board that he has a bid for a traffic study for the area around Cayuga Heights Elementary School for \$5800. The timing is just not right – the installation of gas lines presently is tearing up the Parkway, then paving will commence, then school will be out for the summer. It was suggested that the study wait until the fall.

Trustee Karns asked if the study was a response to the bus situation. Cross answered “Yes”. Chief Boyce said that he had an officer look at the situation. He thinks a traffic study is definitely necessary to see the traffic situation, then the Board should go with the recommendation presented to them from the study. Trustee Crooker asked about safety vs. cost. Would the survey help get a speed limit sign, a stop sign? Chief Boyce said “yes, it would give the Village a warrant as to what we need to do.” We would be acting on fact, rather than emotion. Trustee Szekely feels that a study would neutralize the discussion. Is there a feeling that TCAT would work with the Village? Mayor Supron said that the Village would need to engage TCAT in a discussion before we decide to partake in the study. Karns feels that TCAT should pay for half of the study. Supt. Cross reiterated that the function of a traffic consultant is to study the intersection as a whole, and suggest to the Village what it should do to make the intersection safer. They won’t evaluate whether TCAT produces a safety risk. Szekely asked why the Village can’t ask that the study evaluate the safety impact of bus traffic at the school intersection. Cross stated that they study the range of the problem. The Board should let them give us a solution. Cross will revisit with the company to determine what types of answers they would give us. The Mayor will speak to TCAT first before Brent moves forward.

Atty. Marcus said that he spoke to the TCAT attorney and on March 25, the TCAT board passed a resolution asking the village to install stop signs at the intersection. The Village has not heard about this resolution yet. Trustee Karns asked if a resolution passed by the Village holds any water with TCAT. The answer was “no”, since they are a part of the County, their discussions trump the Village decisions. Trustee Crooker wants to look at the timeline, and thinks there is no need to do anything now but discussion needs to happen. Has the Village exhausted all comments? The Mayor said that the Village needs to engage TCAT in a cooperative discussion. Trustee Crooker said that the Village needs to look at the intersection without the bus. We need to work with TCAT to try to agree on a process. Supt. Cross will have a conversation with the traffic company regarding this issue.

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**Report of the Police Chief** – Report on file. There were no questions from the Board.

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**Report of the Fire Supt.** – Supt. Tamborelle distributed his report and asked the Board to approve the new slate of officers for the Cayuga Heights Fire Dept. as voted on earlier in the month.

**Motion by Trustee Andolina  
Seconded by Trustee Riesman**

Motion to pass Resolution 6656 approving the slate of officers for the Cayuga Heights Fire Department as elected by the Cayuga Heights Fire Company, approved and forwarded for consideration by the Fire Council of the Cayuga Heights Fire Department, and presented by Fire Chief Tamborelle as listed below:

261	Chief	George Tamborelle
262	1 <sup>st</sup> Assistant Chief	Matt Abbinanti
263	2 <sup>nd</sup> Assistant Chief	Dave Wolf
264	3 <sup>rd</sup> Assistant Chief	Joe Lisi
281	1 <sup>st</sup> Lieutenant	Dave Openshaw
282	2 <sup>nd</sup> Lieutenant	Ben Lundell
283	3 <sup>rd</sup> Lieutenant	John Tomasulo
284	4 <sup>th</sup> Lieutenant	Will Waller
271	Rescue Dir. (Appt. by Fire Council)	Adam Breslin
272	Ass't. Rescue Director	Lindsay Tamborelle
273	Ass't Rescue Director	John-Paul Couce

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

Supt. Tamborelle then reported on the bid opening for the self-contained breathing apparatus. There was only one bid received - \$51,050. The amount was over the amount budgeted, but Treasurer Silber assured the Board that there was money in the fire budget to purchase this item.

**Motion by Trustee Andolina  
Seconded by Trustee Riesman**

**Motion to pass Resolution 6657 approving the purchase of a Bauer Compressor from Tyler Fire Equipment Co. per bid dated 4/6/10 and quote # 09356 at a price of \$51,050.00.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

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At this time, Deputy Mayor Szekely thanked Clerk Manning and Deputy Clerk Neff for their help during the week she was Acting Mayor.

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**Ass't. Supt. of Public Works** – Report on file. There were no questions from the Board.

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**Supt. of Public Works** – Supt. Cross asked that no posters be hung from the electrical lighting track on the walls.

Supt. has been contacted by the DEC to modify the SEQR determination for the Phosphorous Filtration Project at the Village's WWTP. This change in classification will not result in any significant change. The Board needs to pass a resolution to this effect.

**Motion by Trustee Karns  
Seconded by Trustee Andolina**

**Motion to pass Resolution 6658 Modifying SEQR Determination for the Phosphorus Filtration Project at the Village's WWTP.**

**Whereas the Village is constructing a new phosphorus filter at the WWTP, and  
Whereas the Village previously made a determination that the project was a Type II Action on the basis of NYCRR617.5.c.2, and  
Whereas the Village is seeking financing for the project thru the NYS Environmental Facilities Corporation (NYSEFC), which has requested that the project be re-classified as "new project" construction under consent order per NYCRR617.5.3.29, and  
Now therefore, the Village of Cayuga Heights Board of Trustees hereby determines that the new phosphorus filtration project at the WWTP, 951 E. Shore Drive, Ithaca, NY, is a SEQR Type II Action (requiring no further review) in accordance with NYCRR617.5.c.29 due to the NYSDEC Consent Order to build it.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

Supt. Cross reminded the Board that a SEQR short form review for further consideration of proposed LL#3 of 2010 – "Amending Section of Village of Cayuga Heights Zoning Ordinance Adding a Fitness Center to the List of Permitted Uses in the Village's Commercial District" needed to be completed at this meeting. The Board completed the SEQR short form, declaring that the proposed action will not result in any significant adverse environmental impact.. The following resolution was offered:

**Motion by Trustee Andolina  
Seconded by Trustee Riesman**

**Motion to pass Resolution 6659 approving Local Law #3 of 2010 – Amending Section of Village of Cayuga Heights Zoning Ordinance Adding a Fitness Center to the List of Permitted Uses in the Village's Commercial District."**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

NYSEG is seeking an easement across the side yard at 825 Hanshaw Road to install their new gas main. The reason for putting it in the side yard is to avoid having to make a connection to the existing main in the middle of the Triphammer/Hanshaw intersection, which would be very disruptive to traffic. Attorney Marcus has reviewed the NYSEG Easement, which is a standard "boilerplate" agreement. Cross is now asking the Board to authorize the Mayor to sign the Easement.

**Motion by Trustee Andolina  
Seconded by Trustee Supron**

**Motion to pass Resolution 6660 authorizing the Mayor to sign an Easement Agreement with NYSEG at 825 Hanshaw Road. This easement agreement is to allow NYSEG to install a new gas main in the side yard of 825 Hanshaw Road. The easement is limited to a 10' width parallel to the property line on the Triphammer Road side.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely**

**VOTED YES.**

Regarding the gas project, Cross stated that the project should be completed this week or next. A letter will be drafted for residents involved in the paving with an explanation and times that their streets will be affected. This letter will also be put on the website. Cross will be on vacation the week of April 18, therefore, the paving project will begin upon his return.

Trustee Riesman spoke on the upcoming sidewalk project on Hanshaw Road. She received a phone call from Peter Stein, who was questioning the Village’s commitment to finish the sidewalk where it ends in the town and begins in the Village. Trustee Riesman read the resolution that was passed many years ago, but it seemed too vague. Supt. Cross suggested that John Lampman from the County attend our next meeting and give the Board an overview of the project. The Board agreed, and also will file a new resolution with details. Also, an update is requested on the easements being asked for by the County to the homeowners.

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**Treasurer’s Report** – Treasurer Silber told the new trustees that he is willing to give them an introduction to Village finances. Just get in touch with him to schedule a meeting. Supt. Cross echoed that as it pertains to his responsibilities. The transfers were then presented for approval.

**Motion by Trustee Andolina  
Seconded by Trustee Szekely**

**Motion to pass Resolution 6661 approving the transfers dated 4/12/10 as listed below:**

A01990.400	General Contingency	A01420.410	Attorney Contr Exp	15,000
A01620.200	Village Hall Eqpt	A01620.410	Village Hall Contr Exp	2,000
A01990.400	General Contingency	A01620.450	Bldg: 825 Hanshaw Road	2,000
A01640.200	Cent Gar: Eqpt	A01640.410	Cent Gar: Contr Exp	2,060
A01990.400	General Contingency	A01650.410	Telecom General Exp	1,000
A05110.410	Street Contr Exp	A05110.490	Street Eqpt Maint	600
A05110.410	Street Contr Exp	A01640.410	Cent Gar: Contr Exp	1,600
A05142.100	Snow Pers Serv	A05142.150	Snow Pers Serv - OT	4,030
A05110.410	Street Contr Exp	A05142.490	Snow Eqpt Maint	370
A08160.410	Refuse Contr Exp	A05142.410	Snow Contr Exp	3,300
A08160.200	Refuse Eqpt	A08160.460	Refuse Tipping Fees	5,000
G01990.400	Sewer Contingency	G08120.490	Sewer Line Eqpt Maint	320

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

Treasurer Silber then presented the Abstract.

**Motion by Trustee Andolina  
Seconded by Trustee Antil**

**Motion to pass Resolution 6662 approving the Abstract of Vouchers dated 4/12/10 in the amount of \$80,683.28,  
and the supplement totaling \$21,814.68, and instruct the Treasurer make payments thereon.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

At this time, Treasurer Silber asked the Board for their comments on the tentative budget. Mayor Supron asked about a placeholder for deer remediation. There was discussion about how much to put as a placeholder. Do we put in enough just for a consultant or should we include more for the EIS? It was determined that approximately \$25,000 would give us 100 hours of consulting time which should be enough to complete an EIS.

The purchase of a new fire truck was discussed. The process of discovery should begin. This involves a considerable amount of time on the fire department’s part. It was decided to put the money this year in the budget and move forward.

The Village Hall was discussed. Should we put a \$ amount in for the renovation project? The money will come from surplus, so it wouldn't affect the tax rate. We should put in an architectural presentation cost of approximately \$10,000. Trustee Riesman asked about the Planning Board Comprehensive Plan payments. \$12,500 for the first half of the year was put into the budget, however we needed to add the next \$12,500 for the second half of the year. Silber stated that Village property and equipment inventory/appraisal was done 15 years ago. The company wrote to say that the base appraisal is too old and we need to do a re-appraisal, which will cost \$5-6000. Treasurer Silber would like to go out to bid and look for someone else to do the work. Should he do it this or next year? Trustee Andolina thought we should let it ride for one more year.

**Motion by Trustee Szekely  
Seconded by Trustee Crooker**

**Motion to enter Executive Session at 9:30 PM to discuss financial matters pertaining to particular individuals.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

**Motion by Trustee Andolina  
Seconded by Trustee Riesman**

**Motion to exit Executive Session at 10:44 PM.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

The following resolutions were passed relative to the Budget:

**Motion by Trustee Andolina  
Seconded by Trustee Crooker**

**VOTED to pass Resolution 6663 approving the budget and salary schedule for the 2011 Fiscal Year as amended.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

**Motion by Trustee Andolina  
Seconded by Trustee Crooker**

**VOTED to pass Resolution 6664 setting the property tax rate of \$5.56/m for a total levy of \$2,125,303.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

**Motion by Trustee Riesman  
Seconded by Trustee Crooker**

**Motion to pass Resolution 6665 setting the Water Surcharge for the 2011 Fiscal Year at 95%.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

The sewer rate will be increased \$3; however, since that is governed by a local law, a public hearing will have to be scheduled for the May Board meeting.

**Motion by Trustee Andolina  
Seconded by Trustee Szekely**

**Motion to pass Resolution 6666 scheduling a Public Hearing for 7:10 PM on May 10 to hear public comment on setting the sewer rate of \$126/unit for inside rate and \$189/unit for outside rate as defined in Article XII of Village Law.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

Discussion on lowering the speed limit from 20 to 15 mph in the school zone – now or after the speed study is completed. It was decided to hold the public hearing to change the law now.

**Motion by Trustee Andolina  
Seconded by Trustee Riesman**

**Motion to pass Resolution 6667 scheduling a Public Hearing for 7:10 PM on May 10 to hear public comment on changing the Speed Limit in the School Zone from 20 mph to 15 mph as defined in Village Law.**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**

**Motion by Trustee Riesman  
Seconded by Trustee Szekely**

**Motion to adjourn the meeting at 11:10 PM**

**Mayor Supron, Trustees Andolina, Antil, Crooker, Karns, Riesman and Szekely  
VOTED YES.**