Village of Cayuga Heights

MARCHAM HALL
836 HANSHAW ROAD
ITHACA, N.Y. 14850

Telephone
607-257-1238

Office Hours
9 A.M. - 4 P.M.

PERMIT APPLICATION FORM

PART A: PROJECT INFORMATION (TO BE FILLED OUT BY APPLICANT)

PROPERTY USE

- ☐ NEW ONE FAMILY #101
- ☐ NEW TWO FAMILY #103
- ☐ NEW MULTIPLE DWELLING #104
- ☐ EXISTING RESIDENTIAL #434
- ☐ COMMERCIAL #437
- ☐ DEMOLITION #600

TYPE OF PERMIT REQUESTED

- ☐ ZONING PERMIT #Z
- ☐ BUILDING PERMIT #B
- ☐ ROW PERMIT #R
- ☐ SITE PLAN REVIEW
- ☐ SUBDIVISION OF LAND
- ☐ OTHER

	NAME	ADDRESS	PHONE
PROJECT			
APPLICANT			
OWNER			
CONTRACTOR			

PROJECT DESCRIPTION:

VALUE OF WORK: _____

SIGNED BY: _____ **DATE:** _____

PART B: DETERMINATION (TO BE FILLED OUT BY CODE OFFICER)

APPLICABLE ZONING SECTION:

TAX PARCEL NO. _____

- ☐ 1. RESIDENCE DISTRICT
- ☐ 2. MULTIPLE HOUSING DISTRICT
- ☐ 3. COMMERICAL DISTRICT
- ☐ 4. OCCUPANCY — FRONT YARD =
- ☐ 5. HEIGHT OF BUILDING — SIDE YARDS =
- ☐ 6. YARDS >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>> — REAR YARD =
- ☐ 7. BUILDING COVERAGE >>>>>>>>>>>>>>>>>>>>>>>>>>>> — BUILDING AREA =
- ☐ 8. PORCHES, DECKS, AND CARPORTS — LOT AREA =
- ☐ 9. FENCES AND WALLS — COVERAGE =
- ☐ 10. BUILDING FLOOR AREA
- ☐ 11.-16. OTHER _____
- ☐ 17. SIGNS

APPLICABLE BUILDING CODE:

- ☐ RESIDENTIAL CODE OF NEW YORK STATE (see attached plan review form)
- ☐ BUILDING CODE OF NEW YORK STATE (see attached plan review form)
- ☐ PLUMBING CODE, MECHANICAL CODE, AND FUEL GAS CODE OF NEW YORK STATE
- ☐ FIRE CODE AND PROPERTY MAINTENANCE CODE OF NEW YORK STATE
- ☐ ENERGY CODE OF NEW YORK STATE (see attached REScheck form)

APPLICABLE ROW CONTROL:

- ☐ STREET OPENING (INCLUDING UTILITIES, DRIVEWAYS, ETC.)
- ☐ EASEMENT

DETERMINATION:	APPROVE OR DENIED BY:	FEE AND RECEIPT	DATE
☐ ZONING PERMIT			
☐ BUILDING PERMIT			
☐ ROW PERMIT			
☐ OTHER			