

IMPORTANT INFORMATION

PLEASE KEEP

2009 – 2010

**VILLAGE OF
CAYUGA HEIGHTS**

**VILLAGE OFFICE
Marcham Hall
836 Hanshaw Road
Ithaca, New York 14850-1548
(607) 257-1238
Hours 9 a.m. – 4:30 p.m.
Monday through Friday**

**DEPARTMENT OF PUBLIC WORKS
123 Sheldon Road
Ithaca, New York 14850-2501
(607) 257-6166
Hours 7:30 a.m. – 4 p.m.
Monday through Friday**

www.cayuga-heights.ny.us
info@cayuga-heights.ny.us

**Police / Fire / Rescue Squad / Ambulance
EMERGENCY ONLY
911**

**POLICE – Non-Emergency
(24 HOUR COVERAGE)
(607) 257-1011**

VISIT OUR WEB PAGE at www.cayuga-heights.ny.us. Updated throughout the year, the site has basic Village information, meeting announcements, the Village budget and annual financial reports, and other useful information.

VILLAGE OFFICERS

MAYOR

Gilmore, James

TRUSTEES

Andolina, Robert

Bors, Ron

Donner, David - Deputy Mayor

Riesman, Diana

Supron, Kate

Szekely, Bea

CLERK'S OFFICE

Manning, Norma, Village Clerk

Neff, Mary Jane, Deputy Village Clerk

TREASURER

Silber, Jeffrey A.

SUPT. OF PUBLIC WORKS, ENGINEER,

ZONING OFFICER, BUILDING COMMISSIONER

Cross, Brent A.

ASST. SUPT OF PUBLIC WORKS

Frisbie, Jeff

FORESTER

Bensadoun, Andre

VILLAGE JUSTICE

Galbreath, Glenn G.

Kannus, Pat, Court Clerk

POLICE DEPARTMENT

Police Chief, Boyce, Thomas

- Sgt. Steinmetz, James M.

- Officer Lanning, David C.

- Officer Wright, Jerry L

- Officer Manning, James

- Officer Lansing, Chad

- Eaton, Jean, Police Clerk

FIRE DEPARTMENT

Chief - Tamborelle, George

- 1st Asst. Chief – Abbinanti, Matt

- 2nd Asst. Chief – Wolf, Dave

- Rescue Director – Waller, Will

- Asst. Rescue Director – Tamborelle, Lindsay

- Asst. Rescue Director – Adam Breslin

ZONING BOARD OF APPEALS

Chairman, Jack Young

The **Village Office (257-1238)** is located upstairs in Marcham Hall, 836 Hanshaw Road. Office Hours are 9 a.m. to 4:30 p.m. Monday through Friday.

The **Village Board** holds monthly meetings on the 3rd Monday of the month at 7:00 p.m., at Marcham Hall, except in April, when the meeting is on the first Monday. An additional meeting is held for the payment of bills and department reports on the 2nd

Monday of each month from 12 noon until 1:00 p.m. When the meeting falls on a federal holiday, it will be held on the Tuesday following the holiday. The public is invited to attend. The Village Board has established a separate **Planning Board** which, when appointed, will meet when needed. The separate **Zoning Board of Appeals** also meets as needed. Meetings will be advertised.

Building Permits including all construction, signs, fences, sewer, etc. are issued by Brent Cross, Building Commissioner and Zoning Officer (257-5536). Applications must be filed at his office in Marcham Hall. If your project involves plumbing, a plumbing permit must be obtained through Southern Cayuga Lake Intermunicipal Water Commission (Bolton Point) (277-0660).

Streets Repairs, Snow Removal, Refuse Collection and Water and Sewer Systems are services provided by the Department of Public Works. The Supervisor may be reached at 257-6166 during working hours (7:30 a.m. to 4 p.m.) After hours emergencies, call the Police Dept. at 257-1011.

HOUSEHOLD REFUSE (GARBAGE) will be collected once a week on the assigned day for each neighborhood. Only when a collection day falls on a holiday, will the collection day be delayed one day. Garbage cans should be placed at the roadside by 7:30 a.m. the morning of your assigned collection day. Household trash should be in one large plastic bag inside a securely covered garbage container, no larger than 33 gallons to allow handling by one person. Plastic bags outside containers will not be picked up. Each container must have affixed a **TRASH TAG** each time it is put out. Trash tags may be purchased at the **Village Office, Wegman's**, and the North Triphammer Road branches of **P & C** and **Tops Friendly Market**. Builder's refuse is the responsibility of the builder or individual resident and will **not** be picked up by Village forces.

BRUSH/LEAF POLICY - small brush in containers (no plastic bags), and branches up to 3" in diameter will be collected the first Friday of each month. No tags required. **An updated Brush/Leaf Policy is attached and is also available at the Village Clerk's Office. Leaves will be collected in the Spring & Fall according to the updated policy.**

BULKY TRASH, household objects too large for the garbage can, such as appliances, furniture, mattresses etc., will be collected the third Friday of each month. Place objects on the curbside, no tags are required. **Appliances containing refrigerants (e.g. refrigerators, freezers, air conditioners) must have a tag indicating that the refrigerant was removed by a certified recycler.** Metal and non-metal bulky trash is collected separately, and must be out by 7:30 am. The DPW staff will travel and pick up on each Village road **only once**. (Construction debris and tires will **not** be picked up.)

Please call the Village DPW Garage at 257-6166 with any questions/concerns about late garbage, trash, bulky pickup, or snow removal. If there is no answer, leave a message on the answering machine and your call will be returned.

RECYCLING. Superior Disposal, contractor for Tompkins County, collects recyclable items **on designated Fridays every other week. For problems with pick-up or information, call Tompkins County Solid Waste at 273-6632**

FIRE DEPARTMENT (Emergencies ONLY: 911) is located in the Ronald E. Anderson Fire Station, 194 Pleasant Grove Road. Fire Chief George Tamborelle may be contacted at 266-7454. The Cayuga Heights Volunteer Fire Dept. also provides 24-hour emergency medical assistance and light rescue service. The Rescue Squad is trained and equipped to provide basic and advanced life support by New York State Certified Emergency Medical Technicians (EMTs) and Paramedics.

POLICE DEPARTMENT (257-1011) is located in Marcham Hall, 836 Hanshaw Road. **EMERGENCY – DIAL 911.** Village Police Officers are on patrol 24 hours every day. Office hours are 9:00 a.m. to 4:30 p.m. Monday-Friday. Outside of office hours, an automated phone system will connect you to the Central Dispatch Center to ensure 24-hour communications with our Police Officers. The Police would like to remind everyone that according to Village Ordinance there is **NO OVERNIGHT PARKING** (from 2 a.m. to 6 a.m.) year round on Village streets.

VILLAGE COURT (257-3944) is located in Marcham Hall, 836 Hanshaw Road. Court is held every Tuesday beginning at 6:00 p.m. and on the first Thursday of each month at 5:00 p.m. To reach the Court Clerk, call the above number.

PEDDLERS AND SOLICITORS must be licensed. Please call Village Police if solicitor shows no license or you have reason to be suspicious.

DOG CONTROL LAW enforced by the Police Dept. Dog licenses may be obtained at the Town of Ithaca office. As a reminder, Village Ordinance requires you to clean up after your dog.

2009	Brush	Bulky	Recycling
JUNE	5	19	5,19
JULY	3	17	3,17,31
AUG	7	21	14,28
SEPT	4	18	11,25
OCT	2	16	9,23
NOV	6	20	6,20
DEC	4	18	4,18
2010			
JAN	8	15	8,15,29
FEB	5	19	12,26
MAR	5	19	12,26
APR	2	16	9,23
MAY	7	21	7,21
JUNE	4	18	4,18